

**COMMITTEE AMENDMENT**  
HOUSE OF REPRESENTATIVES  
State of Oklahoma

SPEAKER:

CHAIR:

I move to amend HB4141 \_\_\_\_\_  
Of the printed Bill  
Page \_\_\_\_\_ Section \_\_\_\_\_ Lines \_\_\_\_\_  
Of the Engrossed Bill

By striking the Title, the Enacting Clause, the entire bill, and by  
inserting in lieu thereof the following language:

**AMEND TITLE TO CONFORM TO AMENDMENTS**

Amendment submitted by: Stan May

Adopted: \_\_\_\_\_

\_\_\_\_\_  
Reading Clerk

STATE OF OKLAHOMA

2nd Session of the 58th Legislature (2022)

PROPOSED COMMITTEE  
SUBSTITUTE  
FOR  
HOUSE BILL NO. 4141

By: May

PROPOSED COMMITTEE SUBSTITUTE

An Act relating to public health and safety; amending  
63 O.S. 2021, Section 1-218.1, which relates to  
travel expenses; modifying authorization requirement;  
and providing an effective date.

BE IT ENACTED BY THE PEOPLE OF THE STATE OF OKLAHOMA:

SECTION 1. AMENDATORY 63 O.S. 2021, Section 1-218.1, is  
amended to read as follows:

Section 1-218.1 A. Upon direction of the director of a  
city-county health department, ~~with approval of the board of county~~  
~~commissioners of the county,~~ employees of such city-county health  
department may be reimbursed for use of their personally owned  
automobiles while performing their duties on official business for  
the Department at a rate not to exceed that allowed for mileage to  
state employees. Travel claims for reimbursement on a mileage basis  
shall be accompanied by a detailed statement showing an adequate

1 basis for computing the miles of travel and the purpose for the  
2 travel, and may be paid from any funds available for that purpose.

3 B. Subject to the limitations and procedures provided by this  
4 section, approved employees of a city-county health department may  
5 purchase materials, supplies, or services necessary for travel out  
6 of the county in which the city-county health department operates by  
7 use of one or more credit cards issued to the city-county health  
8 department. Purchases made with the credit cards shall be limited  
9 to actual expenses for travel out of the county by employees in the  
10 performance of their official duties. For purposes of this section,  
11 "actual expenses for travel" shall mean expenses for travel by  
12 public or private railroads, airplanes, buses, rental cars, or other  
13 public or private conveyances, fuel, oil, meals, lodging, parking  
14 fees, or telephone expenses.

15 C. The city-county health department shall encumber sufficient  
16 funds each month to pay for the estimated charges made with the  
17 cards including any annual or other fee owed for use of the cards.  
18 Payment for charges incurred on any card shall be made in a timely  
19 manner so that no interest charges or penalties accrue and so that  
20 the total payment amount corresponds to the balance of charges for  
21 purchases in addition to any applicable annual fee or service  
22 charge.

23 D. All receipts for charges made by use of any card issued to a  
24 city-county health department shall be maintained to facilitate

1 accurate records of total monthly expenditures for which the city-  
2 county health department shall be obligated.

3 E. Employees who make credit purchases with credit cards issued  
4 to a city-county health department shall immediately and accurately  
5 document the expenditures on a form prepared by the State Auditor  
6 and Inspector, attaching receipts and a written explanation of each  
7 expenditure as to the date, case number, or other identification  
8 number, area or location, reason for expenditure and amount  
9 expended. A copy of the form shall be submitted to the director of  
10 the city-county health department for approval and the original form  
11 shall be attached to the purchase order and shall be submitted for  
12 payment. A copy of the form shall be retained for the records of  
13 the city-county health department.

14 F. An employee of the city-county health department shall not  
15 receive any reimbursement pursuant to the provisions of subsection A  
16 of this section for any expenses for which a credit card issued  
17 pursuant to the provisions of this section has been used.

18 SECTION 2. This act shall become effective November 1, 2022.

19  
20 58-2-10437 KN 02/16/22  
21  
22  
23  
24